

Town of Brimfield
Board of Selectmen
Town Hall, 21 Main Street
Meeting Minutes – June 11, 2018

Present: Member; Paul McCarthy, Paul Vandal, member; Michele-Lee Shea,
Member; Ryan Olszta, Recording; Carol Camerota
Others: Police Chief Kuss Building Commissioner; Casey Burlingame, Accountant;
Marie Arsenault, COA; Eva Pittsinger, Conservation; Roger deBruyn, Carol
Platenik, Resident; Anna Ozolins, James Adams and Dave Girouard.

Cable recording: J. Bolte
(McCarthy) call to order at 6:30 p.m.

Welcome new members of the board Ryan Olszta and Carolyn Haley. Haley was
not in attendance.

Motion #18-192: by (Shea) move to nominate (McCarthy) as Chair, seconded
by (Vandal), all in favor. (McCarthy) accepted.

Motion #18-193: by (McCarthy) move to nominate (Shea) as Vice Chair,
seconded by (Vandal), all in favor. (Shea) accepted.

Meeting days will remain every other Monday at 6:30 p.m.

Payroll and Warrants:

Signed by board.

(McCarthy) explained that board members who are on the fire or police
departments will not sign those payrolls.

(Olszta) spoke with ethics and because he is a police officer he will not sign police
payroll or discuss any police issues. (McCarthy) would like to see this in writing.
(Olszta) will follow up.

Accountant went over the current operating budget numbers and how to decipher
with members.

Review & Action:

James Adams – war monument addition:

Mr. Adams informed the board that David Gendreau's name was not on the
Vietnam Plaque and proposed recognition. He joined the Navy in 1958 from home
in Brimfield, was in 3 wars and was discharged in 1965. The Morrill brothers (Mike
& Phil) did the original plaque. He will contact them to add David's name. The cost
will come from the Grave Officer Expense line item. Would the board grant
permission to proceed?

Motion #18-194: by (Vandal) move to accept adding David Gendreau's name on the Vietnam plaque, seconded by (Shea), all in favor.

Anna Ozolins & Conservation-Lake Sherman dam repair:

Chris McClure from McClure Engineering explained that DEP will review the NOI for Lake Sherman and dam safety. Direction is needed on how to proceed. The NOI is for 5 years and this is the 3rd year. R. deBruyn thanked A. Ozolins for all her hard work on this project. DEP needs to know if the scopes are sufficient to cover what needs to be done or do they need to be amended. Conservation will follow up with DEP and discuss at next Conservation meeting.

Discussion of possible flood waters during storms such as in 2005 and the need for the dam and flash boards.

(McCarthy) recused himself of discussion – Lake Sherman property owner.

McClure explained that there is a permitting process and it would only raise the dam 2 to 4 feet. Once they are aware of what is there a chapter 91 permit would be required for design permitting.

D. Girouard asked if the lake rises in heavy rains would it flood. The Highway Surveyor would regulate the flash boards which would be locked to deter any tampering. Ozolins added that this would help control the milfoil.

Minutes:

Review and approve minutes of May 21 and 29, 2018. May 29, 2018 executive session

Motion #18-195: by (Shea) move to accept minutes of May 21, 2018, seconded by (McCarthy), all in favor. (Olszta) abstain

Motion #18-196: by (Shea) move to accept minutes of May 29, 2018, seconded by (McCarthy), all in favor. (Olszta) abstain

Motion #18-197: by (Shea) move to accept executive minutes of May 29, 2018, seconded by (McCarthy), all in favor. (Olszta) abstain

Building Commissioner – Stipend for safety complex building project:

C. Burlingame gave the board a 2 page explanation of additional time he and his clerk will be spending on future projects. Cumberland Farms, safety complex project and solar project on Rt. 20. He is requesting a temporary stipend for the extra hours needed for inspections.

The board discussed the percentage of the stipend for the inspector and clerk and that this would only be for several months.

D. Girouard commented on how little the building commissioner would be required to be on site and thought it would most likely be the Architects and electrical inspector. Table for future agenda.

FY19 Highway bid awards:

The board reviewed FY19 Highway bids and recommendations as presented that were submitted and opened on May 24, 2018 for Bituminous concrete Type I, various road materials, heating oil, diesel, gasoline, boiler maintenance and equipment rental with operator. Fountain Oil and Radio Oil both came in at .1100 for #2 heating oil and diesel. However after consulting with the Highway Surveyor, Zach Lemieux Procurement Officer recommended Fountain Oil for #2 heating oil and diesel as the best option for the town based on history.

FY19 Bituminous Concrete-Type I	<i>Palmer Paving</i>	<i>Precise Paving</i>	<i>Mass Broken Stone</i>
	<i>Palmer, MA</i>	<i>Brimfield, MA</i>	<i>Berlin, MA</i>
Pick up	\$70.00	No Bid	\$66.00
In Place	\$63.40	\$85.00	\$69.95
			Beyond 15mi radius

FY19 Various Road Materials	<i>Ondrick Materials</i>	<i>Precise Paving</i>	
	<i>Chicopee, MA</i>	<i>Brimfield, MA</i>	
3/4" Washed Stone-per ton-delivered	No Bid	No Bid	
3/4" Washed Stone-cubic yard-delivered	No Bid	No Bid	
1.5" Processed Gravel-ton-pick up	No Bid	No Bid	
1.5" Processed Gravel-cubic yd-pick up	No Bid	No Bid	
1.5" Processed Gravel-per ton-delivered	No Bid	No Bid	
1.5" Processed Gravel-cubic yd-delivered	No Bid	No Bid	
Hard pack-Gravel- ton-pick up	No Bid	\$9.00	
Hard pack-Gravel-cubic yd-pick up	No Bid	\$14.00	
Hard pack-Gravel-per ton-delivered	\$9.00	\$12.00	
Hard pack-Gravel-cubic yd-delivered		\$18.00	

FY19 Heating Oil, Diesel, Gasoline, and Boiler Maintenance	<i>Radio Oil Co., Inc.</i>	<i>Fountain \$ Sons</i>	
	<i>Worcester, MA</i>	<i>Warren, MA</i>	
#2 Heating Oil per gal. (over rack price)	\$0.1100	\$0.1100	
Pre.Ult.L.Sulfur Diesel (over rack price)	\$0.1100	\$0.1100	
Ethanol Unleaded 87 Oct.Gas (over rack)	\$0.2250	No Bid	
Boiler Maintenance - Work Hrs.	No Bid	\$120 Hr	
Boiler Maintenance - Off Hrs.	No Bid	\$160 Hr	

FY19 Equipment Rental w/ Operator	<i>Fountain & Sons</i>	<i>Pioppi Const.</i>	
	<i>Warren, MA</i>	<i>Southbridge, MA</i>	
Backhoe 1.5 - 2 cy	\$130Hr / \$1040Day	\$165Hr / \$1320Day	
Excavator 5 to 10 ton	No Bid	\$180Hr / \$1440Day	
Excavator 10 to 15 ton	No Bid	\$200Hr / \$1600Day	
Excavator 15 to 20 ton	\$175Hr / \$1400Day	\$247Hr / \$1976Day	
Truck Tri-Axel 20 yd. cap	\$85Hr / \$680Day	\$90Hr / \$720Day	
10 Wheeler Dump Truck 17 yd.	\$80Hr / \$640Day	\$90Hr / \$720Day	
Bucket Truck w/o chipper	No Bid	No Bid	
.75 ton Pick up 4x4 w/ 8' plow	No Bid	No Bid	
1 ton pick up or truck 4x4 w/8' plow	No Bid	No Bid	
22 ton excavator w/ boom	No Bid	\$247Hr / \$1976Day	
18 ton Grader w/ 14' moldboard	No Bid	\$247Hr / \$1976Day	
7 Ton Vibratory drum roller	No Bid	\$145Hr / \$1160Day	
12 Ton Vibratory drum roller	No Bid	\$150Hr / \$1200Day	

Motion #18-198: by (McCarthy) move to accept FY19 Highway bids as recommended, seconded by (Shea), all in favor.

Chapter 90 project request for Echo, Knollwood and Oakwood Roads:
Signed by Chair.

Sign Chubb policy for Police and Fire:
Signed by Chair

Parking violation appeals:

Lazzaro #20826 and Vaccariello #2042. Chief Kuss commented on the process. Citations are given when operators are not found near their vehicle or avoid the officers explanation that parking is not allowed. The board supported the officer's right to do their job. The violation fees need to be paid.

Motion #18-199: by (Vandal) move to take no action on violations. Fees need to be paid, seconded by (Shea), all in favor. (Olszta) abstain.

(Olszta) added the violators and the officer should be present for the appeal. The board will look into further appeals. Late fees will be waived for these 2.

Annual common victuallers for:

Motion #18-200: by (Shea) move to approve annual common victuallers licenses for Wild Bill's Soda-K. Banerschmidt, Waterford, NY and Old Tea Horse Road, N. Jacques, Holyoke, MA, seconded by (Olszta), all in favor.

Use of common-Brimfield Community Partnership harvest fest:

This event will be held September 22nd rain or shine. Board Ok'd

Old Business:

CDBG – recaptured funds:

(McCarthy) mentioned a resident in Brimfield that is in need of some of the recaptured fund money. A lien would be put on the house for 15 years. If the house is sold then the money is paid back. The resident currently owes back taxes. He spoke with the Treasurer and if a repayment plan for back taxes is in place then they are eligible. The town could authorize even if the home owner doesn't sign. The money just wouldn't come back to the town. Holland and Wales would have to agree also. (McCarthy) will speak with the Treasurer. The board was ok with this.

Town Hall rental form:

Board Ok'd

Licensing B & B's:

C. Camerota asked for direction on whether after the discussion at a previous meeting regarding air B & B's are lodging permits are still required. The board agreed that if the town has been doing them all along to still continue.

New Business:

E. Pittsinger had 2 Sr. Tax Workers for approval. One would be a van driver and the other data entry.

Motion #18-201: by (Shea) move to approve Sr. Tax Work off for Theresa Labombard and Jeffrey Bradway, seconded by (Olszta), all in favor.

New phones at the Sr. Center are still not working properly. E. Pittsinger gave the board a list of issues they are experiencing daily. Discussion of a multitude of problems that can't be resolved. (McCarthy) is working with Tantasqua and a new fiber cable connection.

Public Access:

None

Adjourn:

Motion #18-202: by (McCarthy) move to adjourn at 8:16p.m., seconded by (Shea), all in favor.

Upcoming Meetings:

Board of Selectmen

June 25, 2018 @ 6:30 p.m.

Respectfully Submitted:

Carol Camerota

Recording: Carol Camerota

ACCEPTED: *Paul McElroy* DATE: *6/25/18*

Documents Utilized for this meeting

MATERIALS FOR BACKGROUND AND REFERENCE

1. Minutes of May 21 and 29, 2018 and executive of May 29, 2018
2. Permission to add David Gendreau's name on plaque
3. McClure-company profile
4. Building Commissioner request for stipend
5. FY19 Highway award
6. Chapter 90 project
7. Chubb Police & Fire policy
8. Parking violations for Lazzaro and Vaccariello
9. Common Victuallers
10. Use of common
11. Town Hall rental form
12. Sr. Tax workers